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RESPONSIBILITY FOR WORK

Your file will initially be dealt with by our New Business Team who are based at the firm's Leeds office. Our New Business Team will deal with the setting up of your file including processing your ID, the documents you have completed and obtaining the Memorandum of Sale. If you have any queries, please email us on nbt@levisolicitors.co.uk or call us on 0113 5217840.

Please ask the Estate Agent to email the Memorandum of Sale to us as soon as possible.

Once all the above is complete and we have received the Memorandum of Sale, we will allocate your file to one of our Conveyancing Teams and let you know who will be dealing with your transaction.

Leeds | Wakefield | Harrogate | London

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